

TENNESSEE BOARD OF ALCOHOL AND DRUG ABUSE COUNSELORS  
MINUTES

**DATE:** January 13, 2006

**TIME:** 9:00 a.m.

**LOCATION:** Tennessee Room  
Ground Floor, Cordell Hull Building  
Nashville, TN

**BOARD MEMBERS**

**PRESENT:** Albert Richardson, Jr., Chair  
Karen Starr  
Chelsea Taylor  
Michael Jackson  
Janice Higgins

**STAFF PRESENT:** Joan Burk, Board Administrator  
Nicole Armstrong, Advisory Attorney  
Juanita Presley, Advisory Attorney  
Barbara Maxwell, Administrative Director  
Stacy Lannan, AARB1

Mr. Richardson, chair, called the meeting to order at 9:00 a.m. A sufficient number of board members were present to constitute a quorum.

**Review Minutes**

Upon review of the September 16, 2005 minutes, Ms. Higgins made a motion, seconded by Mr. Jackson, to approve the minutes as written. The motion carried.

**Conflict of Interest**

Ms. Armstrong reviewed the conflict of interest policy with the board reminding the members to disclose any interest they may have in matters coming before the board to determine if it prohibits the member from making a non-biased decision. Ms. Armstrong said board members with a conflict of interest must recuse him/herself and exit the hearing room during the discussion and vote.

**Office of General Counsel Report**

Ms. Armstrong introduced Juanita Presley stating Ms. Presley would be the board's new advisory attorney.

Mr. Richardson welcomed Ms. Presley to the board.

Ms. Armstrong said Rule 1200-30-1-.10 regarding supervision standards and Rule 1200-30-1-.12 regarding pre-approved continuing education providers became effective January 16, 2006.

Ms. Armstrong stated Rule 1200-30-.05 regarding criminal background checks for licensure is under review by the Attorney General.

Mr. Armstrong stated there are two complaints in OGC pertaining to the board.

### **Report from Jerry Kosten, Rules Coordinator**

Mr. Kosten stated a rulemaking hearing was conducted December 14, 2005 to amend Rule 1200-30-1-.05 requiring applicants to successfully pass the written examination administered by NAADAC prior to applying for licensure, Rule 1200-30-1-.07 application review, Rule 1200-30-1-.08 examinations, Rule 1200-30-1-.12 continuing education, Rule 1200-30-1-.15 disciplinary actions, Rule 1200-30-1-.16 declaratory orders and screening panels and Rule 1200-30-1-.17 advertising.

Upon review of the amendments, Mr. Jackson made a motion, seconded by Ms. Higgins, to adopt the amendments as written. A roll call vote was conducted and all members voted in the affirmative.

Upon discussion of the amendment regarding reciprocity, the board requested the task force to come up with ideas on licensure procedures for reciprocity applicants for presentation at the next meeting.

Mr. Richardson asked Ms. Benson to find someone from the Memphis area to be on the task force.

### **Consent Order**

Ms. Irwin presented a consent order on Linda Monteferrante, LADAC, which suspends Ms. Monterferrante's license for six months, requires her to obtain thirty (30) hours of continuing education in psycho-pharmacology and appear before the Board to request the lifting of the suspension and show full compliance with the order.

Upon review, Mr. Jackson made a motion, seconded by Ms. Starr, to approve the order as written. The motion carried.

### **Investigative Report**

Ms. Phelps stated there are six (6) open cases for alcohol and drug abuse counselors, one which is a carryover from 2004. Ms. Phelps stated one (1) complaint is from Shelby County, three (3) from Davidson County and two (2) are out-of-state.

### **Disciplinary Report**

Ms. Phelps reviewed the Disciplinary Report with the board stating she is currently monitoring two alcohol and drug abuse counselors.

### **Financial Report**

Ms. Burk reviewed the Financial Report stating the board has a cumulative carryover of \$39,122.34.

Mr. Richardson said the surplus was due to a freeze on training and suggested taking off the freeze but keeping a limit on spending.

Ms. Starr made a motion, seconded by Mr. Jackson, to release the freeze on training. The motion carried.

### **Status Report**

Ms. Burk said from August 22, 2005 to December 22, 2005 there were four (4) applications in process, two (2) expired, five (5) active, twelve (12) voluntarily retired, eight (8) failed to renew and one (1) revoked.

### **Review and discuss Jurisprudence Examination**

Ms. Burk stated questions eight (8) and (9) of the NAADAC examination were no longer included in NAADAC's ethics rules. Ms. Benson stated the NAADAC ethics rules were again being revised and the board may want to delay changing the questions at this time.

### **Discuss and consider creating a task force to review the process of appointing examination team duties**

Ms. Benson stated that practitioners in Knoxville and Memphis have asked to sit for the examination at the May 12, 2006 meeting before they begin training.

Mr. Burr said he will try to get five or six people from the Chattanooga area to take the exam and training.

### **Review correspondence**

The board discussed a letter from Dianne O'Neil requesting a waiver of her 2001-2002 continuing education due to illness.

Upon discussion, Ms. Starr made a motion, seconded by Mr. Jackson, to allow Ms. O'Neil to obtain the required continuing education hours for 2001 and 2002 by the end of 2006. The motion carried.

Mr. Jackson made a motion, seconded by Ms. Starr, to waive the required 2005 continuing education hours for Ms. O'Neil. The motion carried.

### **Application/Supervision Review**

Upon review, Ms. Starr made motion, seconded by Mr. Jackson, to approve the supervisor affidavits for **Michelle G. Sumner** and **Brian VanCamp**. The motion carried.

Mr. Jackson made a motion, seconded by Ms. Starr, to approve **Deborah Loudermilk** for licensure as an Alcohol and Drug Abuse Counselor. The motion carried.

Mr. Jackson made a motion, seconded by Ms. Starr, to approve **Tonya Sherman** to sit for the written examination. The motion carried.

Ms. Starr made a motion, seconded by Ms. Higgins, to approve **Jon Steven Jackson, Aretha Caldwell Griffin** and **Coleman Thompson** to sit for the written examination. The motion carried.

Mr. Richardson made a motion, seconded by Mr. Jackson, to delay the application of **Daniel Hogan** until receipt of an explanation related to his answer regarding competency and requested Ms. Starr to approve/deny Mr. Hogan to sit for the written examination based on the results of his explanation. The motion carried.

Ms. Starr made a motion, seconded by Mr. Jackson, to ratify the passing score of the written examination for **Jill Cusack** and issue her an Alcohol and Drug Abuse Counselor license. The motion carried.

Ms. Starr made a motion, seconded by Mr. Jackson, to ratify the passing score of the oral examination for **Charles Michael Hayes, Joseph Kevin Johnson** and **William Rayborne**. The motion carried.

### **Continuing education course approval**

Upon review, Mr. Jackson made a motion, seconded by Ms. Starr, to approve the continuing education courses by **Greenbriar Treatment Center, Crossroads Training Center, Distance Learning Center for Addiction Studies** and **Amedco Foundations Associates**. The motion carried.

Upon review, Ms. Higgins made a motion, seconded by Mr. Jackson, to approve the continuing education courses by **Laban's Addiction Specific Trainings**. The motion carried.

Upon review, Ms. Starr made a motion, seconded by Mr. Jackson, to approve the continuing education courses by **Cumberland Heights, The Healing Arts Research Training Center** and **MEDS-PDN**. The motion carried.

Upon review, Mr. Richardson made a motion, seconded by Ms. Starr, to approve the continuing education courses by **Grief Recovery** pending further information on the courses and hours. The motion carried.

Upon review, Mr. Richardson made a motion, seconded by Mr. Jackson, to approve the continuing education courses by **Endeavors Addiction Services**. The motion carried.

With no other board business to conduct, Ms. Starr made a motion, seconded by Mr. Jackson to adjourn at 12:09 p.m. The motion carried.